




MEMORANDUM

TO : **ALL PROJECT MANAGERS**

FROM : 
DR. ENRICO C. PARINGIT
Executive Director

SUBJECT : **PMIS Updating of Project Progress:
Technical Accomplishments and Budget Utilization**

DATE : 07 July 2022

This is to remind everyone of the quarterly updating of status: percent progress and budget utilization in the PMIS for projects that fall under the following categories:

1. Ongoing projects as of June 30 (**by end of 2nd Qtr of 2022**);
2. Projects that were **recently completed (within the quarter) and newly-started implementation (started \geq 3 months)** this year 2022;
3. Terminated/Suspended projects **within the quarter**.

For guidance and strict compliance, below are the latest working timeline in providing the latest project updates:

Period Covered of Progress (Technical Accomplishments and Budget Utilization)	PMIS Cut-off Date of Updating (PMs / PLs)	PMT Reporting (PCMD / OED)
1st Qtr (Jan - Mar 2022)	27 May, 2022 06 June 2022 (extended)	08 June, 2022
2nd Qtr (Apr - Jun 2022)	July 15, 2022	25 July, 2022
3rd Qtr (Jul - Sep 2022)	October 15, 2022	25 October, 2022
4th Qtr (Oct - Dec 2022)	January 20, 2023	25 January, 2023

For queries/clarifications, please get in touch with Ms. Krizel Gonzales of PCMD TQM krizel.gonzales@pcieerd.dost.gov.ph and/or Ms. Janina Catrina H. Fuentes of OED jhfuentes@pcieerd.dost.gov.ph.

Thank you.

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